



Manoharbhair Shikshan Prasarak Mandal Armori's

**MAHATMA GANDHI ARTS, SCIENCE & LATE
NASARUDDINBHAI PANJWANI COMMERCE COLLEGE
ARMORI.**

Dist. Gadchiroli (Maharashtra) 441 208

Affiliated to Gondwana University, Gadchiroli.

Re-accredited by NAAC 'A' with 3.02 CGPA

SELF STUDY REPORT

SSR : 2016~2017 To 2020~2021

CRITERION – IV
INFRASTRUCTURE &
LEARNING RESOURCES

METRIC NO: ~ 4.4.2

**METRIC NAME:~ THERE ARE ESTABLISHED SYSTEMS AND
PROCEDURES FOR MAINTAINING AND UTILIZING
PHYSICAL, ACADEMIC AND SUPPORT FACILITIES
-LABORATORY, LIBRARY, SPORTS COMPLEX,
COMPUTERS, CLASSROOMS ETC.**



**Web: - mgcollegearmori.ac.in
e-mail: - mgcollege.armori@gmail.com
Phone: - 07137-266558**

Criteria-4

| | |
|--------------|---|
| 4.4.2 | There Are Established Systems and Procedures for Maintaining and Utilizing Physical, Academic and Support Facilities-Laboratory, Library, Sports Complex, Computers, Classrooms Etc. |
| | <i>Additional Information</i> |

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1. MAINTENANCE POLICY DOCUMENT



“RIGHT PLACE FOR BRIGHT FUTURE”
MANOHARBHAI SHIKSHAN PRASARAK MANDAL ARMORI'S
MAHATMA GANDHI ARTS, SCIENCE &
LATE NASARUDDINBHAI PANJWANI COMMERCE COLLEGE
ARMORI Dist. Gadchiroli (M.S.) 441 208
Affiliated to Gondwana University, Gadchiroli
Re-accredited by NAAC 'A' with 3.02 CGPA

PRINCIPAL

Dr. Lalsingh H. Khalsa

M. Sc., Ph. D.

Mob. No. 9422153197

E-mail: lalsinghkhalsa@yahoo.com

S.T.D.: 07137

Office: 266558/266043

Web: mgcollegearmori.ac.in

E-mail: mgcollege.armori@gmail.com

MAINTENANCE POLICY AND PROCEDURE: -

1. Every department write note sheet to principal through infrastructure and maintenance committee by giving details of required repair and maintenance work.
2. Infrastructure and maintenance committee arrange meeting with Principal and discuss as per need and sign every note sheet.
3. The college has made annual Maintenance Contracts for repairs and maintenance of Electrical, Furniture, Plumbing, Computer, CCTV, Solar Panels, and water purifiers.
4. Infrastructure Committee contact to related technical person and implement work as per requirements of concern department.
5. Bill is generated and processed through the concerned authorities and forwarded through Principal for final payment.
6. All maintenance bills are brought to the notice of the President.

Procedure for Utilization of Support facility:

I. Utilization And Maintenance Of Laboratories:

1. For every department separate Laboratories are allotted as per strength of students.
2. Standard Operational Procedures are strictly follow for careful handling of various hazardous chemical, equipments and instruments.
3. Dead Stock register is to be maintained and updated regularly, old and outdated equipment, chemicals and instruments was discarded by following the standard procedure.
4. On every academic year stock verification committee visited to each department and done inspection and write report.
5. Any discrepancy observed by committee during inspection is discussed and notify to the Principal.



Principal
Mahatma Gandhi Arts,
Science & Late
N. P. Cor merce College,
Armori, Dist - Gadchiroli

<https://www.facebook.com/mgcollegearmori/>



[collegearmori/https://www.youtube.com/channel/UCd...](https://www.youtube.com/channel/UCd...)

II. Utilization of Library:

1. Every student must acquire a Library Card within one week of taking admission. This library card can be used for issuing two books every week and
2. Non return of Library book on due time will be the applicable for fine.
3. Students can download M-OPAC application in mobile for easy search of available books in library through mobile.
4. The student must sign in the register or Scan QR Code through M-OPAC upon entrance in the Library
5. All college students are free to use the central reading rooms available in the library, which are open from 8.00 a.m. to 04.00 p.m.
6. Students can access Delnet and N-List online e-resources through available e-Network Resource centre of Library.

III. Sports facilities:

1. Sports and gymnasium is maintained by the Sports and health club under the leadership of Physical Education Director who planned for optimum utilization of sport facilities.
2. The college has its well organized facility for various outdoor and indoor sports.
3. On every year required sports blazers and kits are distributed to Sports students.
4. Grounds and indoor stadium is maintained and enhanced regularly with the help of ground staff and other contracting agencies.

IV. Utilization of Computer Laboratory:

1. The department of Computer Science maintains all computers and peripherals through Infrastructure maintenance and website committee.
2. Computer laboratories all allotted and use different classes students based on timetable provided.
3. All outdated and old computers are disposed through e-waste management system.
4. All new requirements and purchasing of computers are processed by principal through management council meeting.

V. Utilization of Class Rooms:

1. Classrooms are allotted as per the student strength of and timetable of respective subject.
2. The college has well planned infrastructure committee who received attention as per need.
3. To grow habit of cleaning among students many efforts have been taken on Classroom and laboratory.
4. Smart ICT Enabled Classrooms and projectors are provided for purpose of quality education
5. Agreement completed carpenters, technicians, plumbers, allotted by college who ensure the maintenance of classrooms and associated infrastructure.



Principal
Mahatma Gandhi Arts,
Science & Late
Commerce College,
Dist - Gadchiroli

<https://www.facebook.com/collegearmori/>



<https://www.youtube.com/channel/UCd...> YouTube: [ReKaI.8OHDZw](https://www.youtube.com/channel/UCd...)

2. ANNUAL MAINTENANCE CONTRACT WITH DIFFERENT OUTSOURCING VENDORS FOR MAINTENANCE OF INFRASTRUCTURE FOR THE DURATION OF 2020-2022.



"RIGHT PLACE FOR BRIGHT FUTURE"
 MANOHARBHAI SHIKSHAN PRASARAK MANDAL ARMORI'S
**MAHATMA GANDHI ARTS, SCIENCE &
 LATE NASARUDDINBHAI PANJWANI COMMERCE COLLEGE**
 ARMORI Dist. Gadchiroli (M.S.) 441 208
 Affiliated to Gondwana University, Gadchiroli
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PRINCIPAL
Dr. Lalsingh H. Khalsa
 M. Sc., Ph. D.
 Mob. 9422153197
 E-mail: lalsinghkhalsa@yahoo.com

S.T.D.: 07137
 Office: 266558/266043
 Web: mgcollegearmori.ac.in
 E-mail: mgcollege.armori@gmail.com

The college has Annual Maintenance Contracts for the following facilities:

| Sr. No | Infrastructure | College-level Committee | Name of company | Name of Proprietor | Contact Number |
|--------|--|---|---|----------------------------|----------------|
| 1. | General Electrical maintenance, Generator and Power Supply | Infrastructure Maintenance | Om Sai Ram electrical work Armori | Mahesh Kshirsagar | 9921415810 |
| 2. | Maintenance of Solar panel Systems | Infrastructure Maintenance | Fortune energy solution Nagpur | Shri. Shripal khajanji | 9763410000 |
| 3. | Classroom-benches and overall furniture including notice boards | Infrastructure Maintenance | Harish Enterprises Gadchiroli | Mr. Deva Khobragade | 9822308663 |
| 4. | Computers, Scanners, LCD of office, departments and computer laboratory. | Infrastructure Maintenance | Shri Sai Ram Computer Services Armori | Kishor Patre | 9422152260 |
| 5. | CCTV (Surveillance System) | Infrastructure Maintenance | Mauli Computer and Multi Services Brahmapuri | Padmanabh Chaudhari | 8956505005 |
| 6. | Xerox, Printers Maintenance | Infrastructure Maintenance | Jayashri Xerox Services Gadchiroli | Shri. Gahanewar Gadchiroli | 7588329373 |
| 7. | Website, Library and College administrative software | IT infrastructure and website development committee | Mastersoft ERP solutions Pvt. Ltd, Nagpur | Ashish Borkar | 9130009845 |
| 8. | Civil Works | Infrastructure Maintenance | Civil Engineer and Government contractor Nagpur | Nilesh Kumarsingh Thakur | 07387617915 |
| 9. | Plumbing | Infrastructure Maintenance | Om Sai Ram electrical work Armori. | Mahesh Kshirsagar | 9921415810 |
| 10. | Garden Maintenance | Campus beautification and Green audit | | Shri. Asaram | |
| 11. | Cleanliness of campus toilet washroom | Cleanliness and maintenance | | Shri. Ashok Selokar | |



Principal
 Mahatma Gandhi Arts,
 Science & Late
 N P Commerce College,
 Armori, Dist - Gadchiroli



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<https://www.youtube.com/channel/UCdoZyKXO73lnReKgl.8OHDZw>



ANNUAL MAINTENANCE CONTRACT

DURATION: 2020-2022

1. ANNUAL MAINTENANCE CONTRACT: COMPUTER SERVICES

COMPUTER ANNUAL MAINTENANCE CONTRACT WITH SHRI SAI RAM COMPUTER SERVICES

CUSTOMER INFORMATION:

Customer Name: Principal, Mahatma Gandhi Arts, Science & Late N. P. Commerce College, Armori
Work: - Electricals maintenance
Phone: 07137266558, **Email Address:** mgcollege.armori@gmail.com
Covered Property Address: M. G. College Armori Campus.
City: Armori, 441208 Dist- Gadchiroli

MAINTENANCE WORK AREA

1. The AMC shall consist of configuration and preventive & corrective maintenance of servers, computers and printers.
2. The maintenance of equipments cover all the part of PCs, operating systems, network operating system, formatting of server and PCs, removal of viruses and installation of necessary software applications.
3. The AMC shall be comprehensive in nature and replacement of spares shall also include items like Hard Disk, Printer Head etc. excluding items of consumable nature.
4. The contractor shall maintain the equipments in good working condition during the contract period and shall correct the fault and failures, repair or replace worn or defective parts of the equipments during normal working hours of the office, where the equipments is installed.

TERMS AND CONDITIONS OF THE CONTRACT

- ❖ The technical person engaged by the service provider should be experienced having valid License.
- ❖ The service charges/rates quoted by the Agency shall be fixed for the period of the contract and no request for any change shall be entertained before expiry of the period of contract.
- ❖ Maintenance Contract is valid for the period of 22-06-2020 to 20-06-2022. The contract may be extended for another one year on the subject to satisfactory performance of the firm on same rate, terms and condition.
- ❖ The Service provider's personnel shall not disclose to any person any details of office, Operation process administrative matters all of these are confidential in nature.


Date: - 21-06-2020

Place – Armori




Representative
Kishor Patre
Shri Sai Ram Computer
Services Armori




Principal
Mahatma Gandhi College
M.G. Arts, Science &
Late N.P. Commerce College
ARMORI, Dist. Gadchiroli

2. ANNUAL MAINTENANCE CONTRACT: CIVIL WORK

ANNUAL MAINTENANCE CONTRACT OF CIVIL WORKS WITH

NILESH KHUMANSINGH THAKUR

(Civil engineer and government contractor)

CUSTOMER INFORMATION

Customer Name: Principal, Mahatma Gandhi Arts, Science & Late N. P. Commerce College, Armori

Work: - Civil Works (miscellaneous)

Phone: 07137266558, **Email Address:** mgcollege.armori@gmail.com

Covered Property Address: M. G. College Armori Campus

City: Armori, 441208 Dist- Gadchiroli

Under this Yearly Maintenance Contract, the following services will be provided

1. The AMC shall consist of all types of Repairs and maintenance of building and laboratories masonry work, plastering, painting and welding.
2. The contractor will have to arrange for all types of tools etc. at their own cost for undertaking such maintenance and repairs.
3. The contractor will make necessary arrangements for procurement of all necessary materials such as cement, sand, stone aggregate, bricks etc. for the purpose and cost there of shall be initially borne by them at the time of execution of work.
4. The Contractor shall provide and pay for all labor, materials, equipment, tools, machinery, water, heat, utilities, transportation and other facilities and/or services necessary for the proper implementation of the Work.

Terms and condition

- **Safety Precautions:** Contractor shall be responsible for initiating, maintaining and providing supervision of all safety precautions and programs in connection with the performance of this Agreement.
- **Permits and Compliance with Law:** The Contractor shall secure all permits, licenses and inspections necessary for the execution and completion of the Work.
- **Construction Procedures:** The Contractor shall be solely responsible for and have control over construction means, methods, techniques, sequences and procedures, and for coordinating all portions of the Work
- **Period of Contract:** The contract is valid from 10-06-2017 to 10-06-2020. This may be renewed from year to year subject to rendering of satisfactory service & fulfilling the terms & conditions.
- **Payment Terms:** The service charges or rates quoted by the Agency shall be fixed for the period of the contract and no request for any change shall be entertained before expiry of the period of contract.
- **Working Hours:** The maintenance work shall normally be done during working hours of the college i.e. 8:00 am to 4:00 pm. However, in case of emergency, maintenance may have to be done beyond office hours and even on holidays with prior arrangement through proper communication with the college principal.

Date: - 09-06-2017

Place – Armori



Representative

Nilesh Kumarsingh Thakur

Civil Engineer and Government contractor

Nagpur



Principal

Mahatma Gandhi College

Mahatma Gandhi Arts,

Science & Late

N. P. Commerce College,

Ar. Gadchiroli



3. ANNUAL MAINTENANCE CONTRACT: ELCTRICALS WORK

ELECTRICALS ANNUAL MAINTENANCE CONTRACT WITH OM SAIRAM ELECTRICALS WORK

CUSTOMER INFORMATION:

Customer Name: Principal, Mahatma Gandhi Arts, Science & Late N. P. Commerce College, Armori
Work: - Electricals maintenance
Phone: 07137266558, **Email Address:** mgcollege.armori@gmail.com
Covered Property Address: M. G. College Armori Campus @ WWKMGC
City: Armori, 441208 Dist- Gadchiroli

MAINTENANCE WORK AREA


1. Repairing and maintenance of Light, Fan, power plug points, AC points, replace the defective switches, plugs and electrical fittings, repair of motor pump set, compound light and operation of Diesel Generator.
2. The vendor shall ensure that all fittings are working properly and any items like tube lights, bulbs etc. as and when needs to be replaced should be informed to the maintenance infrastructural committee head and work may be carried out as per his instructions.
3. The Contractor shall provide necessary tools for the work and work should not remain for requirement of tools.



TERMS AND CONDITIONS OF THE CONTRACT

- ❖ Maintenance Contract is valid for the period of 26-06-2020 to 15-06-2022
- ❖ The contract may be extended for another one year on the subject to satisfactory performance of the firm on same rate, terms and condition.
- ❖ The service charges/rates quoted by the Agency shall be fixed for the period of the contract and no request for any change shall be entertained before expiry of the period of contract.
- ❖ The Service provider's personnel shall not disclose to any person any details of office, Operation process administrative matters all of these are confidential in nature.
- ❖ The Electrician engaged by the service provider should be experienced having valid license.

Date: - 25-06-2020

Place – Armori


Representative
OM SAI RAM Mahesh Kshirsagar
Electrical & Plumbing Om Sai Ram Electric Work
Work, Armori Armori.



Principal
Mahatma Gandhi College
Late N.P. Armori, Commerce College
ARMORI, Dist. Gadchiroli

4. ANNUAL MAINTENANCE CONTRACT: FURNITURE WORK

ANNUAL MAINTENANCE CONTRACT OF FURNITURE WORKS WITH HARISH ENTERPRISES GADCHIROLI

CUSTOMER INFORMATION

Customer Name: Principal, Mahatma Gandhi Arts, Science & Late N. P. Commerce College, Armori

Work: - Furniture (miscellaneous)

Phone: 07137266558, **Email Address:** mgcollege.armori@gmail.com

Covered Property Address: M. G. College Armori Campus

City: Armori, 441208 Dist- Gadchiroli

Under this Yearly Maintenance Contract, the following services will be provided

1. The AMC shall consist of Repairs and maintenance of furniture in respect of all wood work including Desk-bench, doors, window, and furniture made metal, synthetic materials, glass, fabric attachment fixtures.
2. The work is to be carried out in the premises college only such works as cannot be done in the college premises would be allowed to be done outside with permission.
3. It will be the responsibility of the contractor to depute at least 2 good skilled carpenters for repair and maintenance of furniture.
4. The Contractor shall provide necessary tools for the work and work should not stop for requirement of tools.

Terms and condition

- The contract is valid from 05-07-2020 to 29-07-2022. This may be renewed from year to year subject to rendering of satisfactory service & fulfilling the terms & conditions.
- The service charges or rates quoted by the Agency shall be fixed for the period of the contract and no request for any change shall be entertained before expiry of the period of contract.
- The maintenance work shall normally be done during working hours of the college i.e. 8:00 am to 4:00 pm. However, in case of emergency, maintenance may have to be done beyond office hours and even on holidays with prior arrangement through proper communication with the college principal.

Date: - 05-07-2020

Place: - Armori

हरिष इंटरप्राइजेस

Deva Khobragade

प्रोप्राटर

Representative

Mr. Deva Khobragade

Harish Enterprises

Gadchiroli



[Signature]

Principal

Mahatma Gandhi College

Mahatma Gandhi Arts,

Science & Late

N. P. Commerce College,

Armori, Dist - Gadchiroli

5. ANNUAL MAINTENANCE CONTRACT: PLUMBING SERVICES

ANNUAL MAINTENANCE CONTRACT OF PLUMBING SERVICES WITH OM SAIRAM PLUMBING WORK

CUSTOMER INFORMATION:

Customer Name: Principal, Mahatma Gandhi Arts, Science & Late N. P. Commerce College, Armori
City: Armori, 441208 **Phone:** 07137266558
Work: - Maintenance of Plumbing & Sanitary work
Email Address: mgcollege.armori@gmail.com
Covered Property Address: M. G. College Armori Campus **City:** Armori, **Dist-** Gadchiroli

BENEFITS INCLUDE:

- Annual Inspection of Plumbing System with Emergency Service
- 10% Discount on Labor & Materials with No Minimum Service Charge Fee
- Automatic Contract Renewal and Agreement is Transferable
- Reduced Repair Time

MAINTENANCE WORK AREA:

- Check water service main line for leaks
- Check and adjust accessible stop valves and drain lines, levers (Tubs & Toilets)
- Check exposed supply lines toilets and faucets for proper function and leaks


BOTH PARTIES ARE AGREED WITH FOLLOWING TERM AND CONDITION

Inspections will be scheduled Monday through Saturday between 7:00 AM and 3:30 PM, except holidays.


- Upon issuing this agreement, Above All Service will inspect and inventory equipment, fixtures and the plumbing system to be covered.
- Any repairs deemed necessary will be reported to the owner (MGC).
- MGC reserves the right to reject any service agreement for if satisfaction service not found.
- It is the responsibility of the contractor to notify MGC of desired dates for maintenance.
- Promptly notify MGC of any unusual operating conditions of the equipment.
- This agreement is non-refundable, in whole or in part.
- The ownership of this agreement is location-specific and non-transferable to a new owner for Rs. 15,000.00 up to three years from 20-06-2020 to 19-06-2022 to the renewal date.

Date: - 19-06-2020

Place – Armori


OM SAI RAM Representative
Electrical & Plumbing Mahesh Kshirsahar
Work, Armori Om Sai Ram Plumbing work
Armori




Principal
Mahatma Gandhi College,
Late N.P. Commerce College
ARMORI, Dist. Gadchiroli

6. ANNUAL MAINTENANCE CONTRACT: CCTV SERVICES

ANNUAL MAINTENANCE CONTRACT OF CCTV (Surveillance System) WITH MAULI COMPUTER SERVICES BRAMHAPURI

CUSTOMER INFORMATION

Customer Name: Principal, Mahatma Gandhi Arts, Science & Late N. P. Commerce College, Armori
Work: - CCTV (Surveillance System)
Phone: 07137266558, **Email Address:** mgcollege.armori@gmail.com
Covered Property Address: M. G. College Armori Campus @ WWKMGC
City: Armori, 441208 Dist- Gadchiroli

Under this Yearly Maintenance Contract, the following services will be provided

1. Maintenance of all the CCTV cameras installed in the college, their fixing stands, weather proofing arrangements for the cameras, video server, media converter and its power supply arrangement.
2. Any problem arising due to hardware defect, software problem will be covered in the maintenance.
3. Maintenance of the entire wall mounted LCD TV's and all the connecting cables, wall mounting arrangements.
4. The responsibility of backup and retrieval of data during maintenance and service of the equipment will be with the firm.
5. The vendor shall consider the CCTV system and equipments along with it monitors, PC, network device, power supply arrangement, recording devices, servers etc as a whole and ensure proper working of all the equipment for ensuring effective functioning of the CCTV system.
6. This will also include the troubleshooting of any network issues arising in the CCTV network.

❖ **Period of Contract:-** The contract is valid for from the 30-07-2020 to 29-07-2022 This may be renewed from year to year subject to rendering of satisfactory service & fulfilling the terms & conditions.

❖ **Payment Terms:** The payment will be made on quarterly basis subject to their satisfactory performance, to be certified by college principal.

❖ **Working Hours:** The maintenance work shall normally be done during working hours of the college. However, in case of emergency, maintenance may have to be done beyond office hours and even on holidays with prior arrangement through proper communication with the college principal.

❖ **Engineers:** The engineer should have sufficient and requisite knowledge of maintenance and trouble shooting of the CCTV system

Date: - 29-07-2020

Place – Armori



नामोलो कम्प्युटर अँड
मोबाईल एसेसरीज
प्रोप्रायटर
Representative
Padmanabh Chaudhari
Mauli Computer and Multi Services
Brahmapuri



Principal
Mahatma Gandhi College
M. G. Arts, Science &
Late N.P.Commerce College
ARMORI, Distt. Gadchiroli

7. WEBSITE MAINTENANCE LICENSE



◆ CERTIFICATE ◆

License No. : MSERP/08 - 2021/0711

Generated on: 03/08/2021

Reference: **Dated:** 12/06/2018

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Licensee: Mahatma Gandhi Arts, Science, & Late Nasaruddinbhai Panjiwani Commerce College, Armori

Software: Centralized Library Management System

- Online Student Registration
- Student Admission & Fees Online/On Counter
- Student Administration
- Library Management System
- MOPAC (Mobile Base OPAC)
- Financial Accounting
- Payroll
- SMS-Short Message Service (25000) Per Year
- Website
- SMS/Email Integration with all module



M. Bendle

Authorized Sign

MasterSoft ERP Solutions Pvt. Ltd

1456-A, New Nandanvan, Nagpur

Ph. :- 0712-2713714, 2713711

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M. Bendle
Principal
Mahatma Gandhi Arts,
Science & Late
N P Commerce College,
Armori, Dist - Gadchiroli



ANNUAL MAINTENANCE CONTRACT WITH VENDORS
DURATION: 2016-2020

Outsourcing of Following Vendors for maintenance of infrastructure Facility during 2016-2020



MANOHARBHAI SHIKSHAN PRASARAKMANDAL'S
**MAHATMA GANDHI ARTS, SCIENCE &
 LATE NASARUDDINBHAI PANJWANI COMMERCE COLLEGE**
 ARMORI, DIST. GADCHIROLI (M.S.) 441 208
 Re-accredited by NAAC 'A' with 3.02 CGPA

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S.T.D.: 07137
 Office: 266558/266043
 Fax : 266558
 E-mail : mgcollege.armori@gmail.com

Letter No. 409/01/2019

Date 24/06/2019

Infrastructure and maintenance

Session 2019-20

There is specific infrastructure maintenance Committee present in college under the guidance of Dr. G.P Dorlikar including three other members it works on the student's grievances or any emergency repairing of infrastructure.

| Sr. No. | Name of company | Name of proprietor | Contact No. | Nature of Work |
|---------|--|--|--------------------------|--|
| 1. | Amborkar Electricals work Gadchiroli | Shri Amborkar Gadchiroli | 9823452149 | Maintenance, repairing of Electrical Equipment and Generator |
| 2. | Matere and sons Armori | Shri matere Armori | 9420699868 | Repairing of Boring and pipeline |
| 3. | Arvind plumbing and electrical work wasala | Shri. ArvindSelote wasala | 9405336655 | Plumbing work |
| 4. | Amir A.C Repairing Centre Chandrapur | Shri. Amirbhai Chandrapur | 9767909301 | Air conditioner, Water Cooler, Lab Refrigerators and CCTV maintenance |
| 5. | Fortune Energy solution Nagpur | Shri. Shripalkhajanji | 9763410000 | Maintenance of solar panel system |
| 6. | AV technology Nagpur CMH Company Armori | Shri. Kalbandhe Nagpur Shri. MukulKheole Armori | 9373107887 9421527633 | Maintenance & Repairing of computers in Computer lab, Office and departments and Xerox machine |
| 7. | Modern Scientific sadar Nagpur | Shri. Abhijit Sharma Nagpur | 9158866000 | Laboratory Equipment's, Chemicals, Microscope, Specimen and maintenance |
| 8. | Dahikar Furniture Armori | Shri. Namadeo Dahikar Armori | 9420419118 | Maintenance of Furniture and Repairing of desk, benches and chair |
| 9. | Jayashri Xerox Services Gadchiroli | Shri. Sunil Gahanewar Gadchiroli | 7588329373 | Repairing and maintenance of Xerox machine and printers |
| 10. | | Shri Asaram | | Garden maintenance and Campus Cleanness |
| 11. | | Shri Ashok Selokar | | Cleanness of campus, washroom, toilets |

PRINCIPAL
 M.A. Arts, Science &
 Late Nasaruddinbhai Panjwani
 Commerce College,
 Armori, Dist. Gadchiroli.

1. ANNUAL MAINTENANCE CONTRACT: FURNITURE WORK

ANNUAL MAINTENANCE CONTRACT OF FURNITURE WORKS WITH Dahikar Furniture Armori, (Shri. Namdeo Dahikar)

CUSTOMER INFORMATION

Customer Name: Principal, Mahatma Gandhi Arts, Science & Late N. P. Commerce College, Armori

Work: - Furniture (miscellaneous)

Phone: 07137266558, e-mail Address: mgcollege.armori@gmail.com

Covered Property Address: M. G. College Armori Campus

City: Armori, 441208 Dist- Gadchiroli

The contract is valid from 01-07-2016 to 28-07-2020

Under this Yearly Maintenance Contract, the following services will be provided

1. The Contractor shall provide necessary tools for the work and work should not stop for requirement of tools.
2. It will be the responsibility of the contractor to depute at least 2 good skilled carpenters for repair and maintenance of furniture.
3. The work is to be carried out in the premises college only such works as cannot be done in the college premises would be allowed to be done outside with permission.
4. The AMC shall consist of Repairs and maintenance of furniture in respect of all wood work including Desk-bench, doors, window, and furniture made metal, synthetic materials, glass, fabric attachment fixtures.

Terms and condition

- The maintenance work shall normally be done during working hours of the college i.e. 8:00 am to 4:00 pm. However, in case of emergency, maintenance may have to be done beyond office hours and even on holidays with prior arrangement through proper communication with the college principal.
- The contract is valid from 30-06-2016 to 28-06-2020. This may be renewed from year to year subject to rendering of satisfactory service & fulfilling the terms & conditions.
- The service charges or rates quoted by the Agency shall be fixed for the period of the contract and no request for any change shall be entertained before expiry of the period of contract.

Date: - 28-06-2016

Place - Armori

DAHIKAR FURNITURE'S

Armori
Representative
Mr. Dahikar Furniture Armori,
(Shri. Namdeo Dahikar)
Armori



Principal

Mahatma Gandhi Arts, Science
& Late N.P. Commerce College, Armori
Science & Late
N. P. Commerce College,
Armori, Dist - Gadchiroli

2. ANNUAL MAINTENANCE CONTRACT: PLUMBING WORK

PLUMBING AND MECHANICAL SERVICES MAINTENANCE AGREEMENT *With* ARVIND PLUMBING AND MECHANICAL SERVICES

Customer Information

Customer Name: Mahatma Gandhi Arts, Science and Late. N.P. Commerce College Armori.

City: Armori, 442605, **Phone:** 07137266558,

Work: Maintenance of plumbing & sanitary work. **e-mail Address:** mgcollege.armori@gmail.com

The Agreement is Valid for the period of 10 July 2016 to 30 June 2020

BENEFITS INCLUDE

- Annual inspection of plumbing system with 10 % discount on Labor & material
- 24Hr. Emergency services & No minimum Service Charge Fee
- Agreement is transferable and Contract renewal as per work satisfaction.
- Leak Detection & reduced repaired time.

MAINTENANCE COVERAGE

- Check accessible stop valves and adjust drain levers
- Check exposed supply lines and drain lines, toilet and faucets for proper function and leaks.
- Inventory all plumbing fixtures, faucets, and other equipments and outside hose bibs for proper function and leaks.

TERMS AND CONDITION

Inspection will be scheduled Monday through Saturday between 7:00 AM and 3:30 PM, except holidays.

- Upon issuing this agreement, above all services will inspect and inventory equipment, fixture and the plumbing system to be covered.
- Any repairs deemed necessary will be reported to the owner.
- College Reserves the right to reject any services agreement for any reason.
- It is the responsibility of the contractor to notify college of desired dates of maintenance.
- Promptly notify Principal for any unusual operating condition of the equipments.
- This agreement is non-refundable, in whole or in part.
- In consideration for full performance of the services college is agree to pay too **Arvind plumbing and mechanical services** a fee pursuant an amount not to be Exceed 15,000 annually.

Date: 06/07/2016

Place: Armori


Representative

Arvind Plumbing
And Mechanical Services
Armori





Principal
Mahatma Gandhi Arts, Science
and Late. N.P. Commerce College Armori
N. P. Commerce College,
Armori, Dist - Gadchiroli

3. ANNUAL MAINTENANCE CONTRACT: ELECTRICAL WORK

AGREEMENT WITH GURUKRUPA ELECTRICAL WORKS (Amborkar Electrical Services)

FOR ON-CALL ELECTRICAL MAINTENANCE SERVICES

This agreement made between **Mahatma Gandhi Arts, Science and Late. N.P. Commerce College Armori**, an Educational institution and **Gurukrupa Electrical Works, Mr. Madhao B. Amborkar** (Contractor), whose address is Mendki, Tah. Bramhapuri, Dist. Chandrapur.

The Agreement is Valid for the period of 1 July 2016 to 30 May 2020.

RECITALS

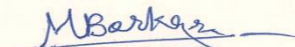
- Mahatma Gandhi College Armori desires to engage **Gurukrupa Electricals Works, Mr. Madhao B. Amborkar** to provide electrical maintenance services by reason its qualification and experience for performing such services and offer to provide the required services.

NOW, THEREFORE, IT IS AGREED as Follows:

- ❖ **Gurukrupa Electricals Works, Mr. Madhao B. Amborkar** shall be responsible for the professional quality, technical accuracy and coordination of all work furnished under this agreement, shall without any additional compensation, Correct or revise any errors or deficiencies in its works.
- ❖ Agreement Vendor represents qualified to furnish the services described under this agreement and shall be responsible for employing or engaging all person necessary to perform the services.
- ❖ Payment shall be made by **Mahatma Gandhi Arts, Science and Late. N.P. Commerce College Armori** only for services rendered and Upon Submission of payment request upon completion and Principal approval of work performed.
- ❖ In consideration for full performance of the services college is agree to pay too **Gurukrupa Electricals Works, Mr. Madhao B. Amborkar** a fee pursuant an amount not to be Exceed 20,000 annually.


Date: 28/06/2016

Place: Armori


Representative

**Gurukrupa Electricals Works,
Mr. Madhao B. Amborkar**




Principal

**Mahatma Gandhi Arts, Science
and Late. N.P. Commerce College Armori
Science & Late
N. P. Commerce College.
Armori Dist - Gadchiroli**